



Prince Edward County Memorial Hospital Foundation Guiding Principles

Organizational Values

- **Integrity**— This is the core value. We are proud of the trust placed in us by the community. We strive to have our relationships with both QHC and the community based on trust. It is the responsibility of every volunteer and every staff member to earn that trust daily.
- **Respect**—We understand that people of good will can hold differing opinions.
- **Donor Centred** — Our decision-making revolves around the need to engage and inform our donors and potential donors. Our ability to raise money in PEC depends on our ability to maintain exemplary relationships with donors and potential donors.
- **Accountability**—The Foundation is accountable to the people of PEC and supports an integrated health care system that includes primary care at PECMH and tertiary care through the QHC system.
- **Goal Setting**—Strategic goals will help us set a new course for the Foundation. Strategic goals must be broad enough to touch all aspects of our operation and become the basis for our strategic directions. Each element of this strategic plan will be reviewed annually.

Director's Roles and Responsibilities

Dedication

Each member of the Board of Directors should understand and embrace the mission of the Prince Edward County Memorial Hospital Foundation, which is primarily fund-raising.

Advocacy

Through advocacy, Directors will promote the work of the Prince Edward County Memorial Hospital Foundation on a local, regional and provincial basis. Directors are good-will ambassadors.

Recruitment

Directors will assist in the identification and recruitment of Board members for PECMH Foundation, people who can best advance the Foundation goals in fundraising, community relations and stewardship.

Fundraising

Directors are expected to participate in the ongoing fundraising activities of PECMH Foundation.

Meetings

Directors are strongly urged to attend all Board meetings, and will be asked to participate in committees and fundraising activities. Board meetings are usually held the fourth Thursday of the month from 4-6PM in the hospital boardroom. (Currently under review)



APPLICATION

Board members may be selected for and make their contribution because of their unique skills or insights, and location of residence within PEC. Nominees must be able to demonstrate their appreciation of and commitment to PECMHF’s mission, their availability and willingness to fulfill board member duties, and their ability to attend and assist, where possible, with events. Experience with capital campaigns would be especially appreciated.

Name _____

Address _____

Phone _____

Email _____
Current/Previous
Relevant Experience _____

Please provide a resume or a brief background about yourself and be prepared to discuss the following during your interview. Alternatively, you may address the questions with your resume.

1. What motivates you to want to join the PECMH Foundation Board of Directors?
2. What highlights from your professional/volunteer background would assist you in your role as a Director?
3. How many hours could you commit to this position each month and do you have restrictions on what days or time of day you are available?
4. What do you think is the most important task the Foundation needs to accomplish in the near future, and how could you help?

DECLARATION

I understand that as part of the nomination and election process, the information I provide on this application will be shared with current Board Members and staff, and that a criminal record check may be required.

Name: _____

Signature: _____ Date: _____